

## Quarterly Communiqué to the General Assembly

### Quarter 2, 2017

The period of April-June 2017 was marked with hard work from the INQAAHE Board, Secretariat and invaluable contribution of our members to successfully implement the planned activities and move our strategies forward. In particular, the following major activities were implemented within the second quarter of this year.

#### ORGANISATIONAL ASPECTS

To enhance INQAAHE Board's operations, the following major activities have been undertaken:

- **Budget:** In May 2017 Budget 2017 was revised and Budget 2018 was generated. Both the budgets were approved by the Board on **June 4** (see the [approved budgets](#)).
- **INQAAHE Funding Scheme:** The Call for Proposals for 2017 was developed based on the approved budget 2017. For 2017, 30,000.00 USD is allocated to fund the IFS Window 2 (Capacity Building) and 5,000.00 USD for the IFS Window 3 (Research and Innovation) (see the approved [IFS Operational Manual 2017](#)). The Call for Proposals for 2017 will be open mid July, 2017. A Webinar on Grant Writing will be conducted close to the end of July to support our members in writing successful grants.
- **Collaboration with other regional networks and quality assurance bodies:** A new project with INQAAHE members –NAA and AKKORK (Russia)– were successfully launched during the Quarter 2 of 2017. INQAAHE under the auspices of UNESCO launched a scoping study in the Eastern Europe region. New members from the region are planned to join the project. The results of the study will feed into the 2018 UNESCO International Conference in Paris.
- **Constitution revision:** The Constitution Revision Working Group, with Pauline Tang (Vice President of INQAAHE Board) as Chair and Members: Carol Bobby, Anthony McClaran and Erika Soboleva are in the process of finalizing the new Constitution draft to be circulated among the GA. Constitution revision is expected to finalise by the end of August. For any queries regarding the proposed Constitution review or proposed key dates, please do not hesitate to contact the Secretariat ([secretariat@inqaah.org](mailto:secretariat@inqaah.org)) or the Working Group Chair ([vicepresident@inqaah.org](mailto:vicepresident@inqaah.org)).
- **INQAAHE New Strategic Plan 2018-2022:** a Working Group under the lead of the President is currently conducting an INQAAHE Impact study. The results of the Impact Study will feed into the new Strategic Plan to be finalized by the end of November, 2018. As per the Activity Plan, the draft of the new Strategic Plan will be circulated for the GA feedback mid October and the final version will be circulated among the GA for approval in December 2017. As for the results of the INQAAHE Impact Study, the report will be made publicly available in Fall 2017.

## EVENTS

- **The INQAAHE 11<sup>th</sup> Biennial Forum:** A Working Group under the lead of Eddy Chong, an INQAAHE Board Director, was formed to launch the preparatory activities. The Forum will take place from 2-4 May 2018 and will be proudly hosted by the Mauritius Tertiary Education Commission (TEC). The theme for the 2018 Forum is: ***Quality is in the Eye of the Beholder: Relevance, Credibility, and International Visibility***. A Partnership Agreement is currently being signed to set the terms and conditions for both the parties – INQAAHE as the organizer and TEC as a host.
- The Events Committee in collaboration with CINDA, is currently in the process of organizing a QA event in the Latin America and Caribbean. The event is to take place in the second half of 2018 and will evolve around the QA issues and developments in the particular regions.
- **UNESCO/INQAAHE/ICDE/CoL/WB/CHEA/CIQG/DAAD Conference 2018:**
  - o As a precursor to the UNESCO International Conference in 2018, INQAAHE is currently co-organising regional events in different parts of the world. Currently, INQAAHE is co-organizing an event in the Eastern and Western Europe.

## NEW MEMBERS

- INQAAHE is pleased to welcome the following new members who joined us in Quarter 2 of 2017:
  - o [The Millennium University College](#) (Associate), Pakistan
  - o Grace Gordon (Affiliate), Jamaica
  - o Rehab Mohammad Masoud Ahmad (Affiliate), Egypt
  - o [Independent Accreditation and Education Quality Assessment Agency, ARQA](#) (Full), Kazakhstan
  - o [Sultan Qaboos University](#) (Associate), Oman

## GGP ALIGNMENT

- **GGP Alignment Procedures:** Two (2) GGP Alignment cases are being processed,
  - o [National Accreditation Council \(CNA\)](#), Colombia. External review report is finished and under Recognition committee assessment;
  - o [National Accreditation Commission \(CNA\)](#), Chile. Site visit took place at the end of May.
- **Development of the GGP alignment procedures:** The Recognition Committee is currently developing procedures for GGP alignment. Several options for GGP alignment procedures are offered to lessen the burden of agencies that are eager to undergo a GGP alignment as well as to ensure that members can avail themselves of the opportunity to be GGP aligned, thus attesting and reaffirming the credibility of their provisions. The new Procedures Manual will be released officially in Fall 2017.



## PROJECTS

- **INQAAHE Funding Scheme 2016:** The grantholders for the INQAAHE 2016 Funding Scheme have all submitted the mid-term reports. All the funded projects are smoothly run as per the approved grant proposals.

## 2017 ACTIVITY PLAN

	Workpackages	Activities	Responsible	Team	Strategic Objective
1	Planning, Policies & Procedures , Operations	A feasibility study on INQAAHE operations	EC, Secretariat	Set up a team	Operational
		Constitution review	Pauline Tang	Constitution Review Working Group	
		Board's Procedures Manual	Pauline Tang	Constitution Review Working Group	
		Review/update of the INQAAHE Funding Scheme procedures manual for the 2017 Call to be announced in June	Susanna Karakhanyan	Executive Committee/ Membership and Member Services Committee/Secretariat	
		Development of INQAAHE Strategic Plan 2018-2020	Susanna Karakhanyan	Executive Committee	Strategic
2	Finances	Diversification of INQAAHE Funding Model	Jawaher Al Mudhahki	Executive Committee/Secretariat	OBJ 1.4
		Financial statements	Jawaher Al Mudhahki	Executive Committee/Secretariat	OBJ 1.4
		INQAAHE Financial Statements, NZ societies	Jawaher Al Mudhahki	Executive Committee/Secretariat	OBJ 1.4
		Financial Procedures Manual	Jawaher Al Mudhahki	Executive Committee/Secretariat	OBJ 1.4

		Revision of 2017 Budget and Finalization of 2018 Budget	Jawaher Al Mudhahki	Executive Committee/Secretariat	OBJ 1.4
		Invoicing	Jawaher Al Mudhahki	Executive Committee/Secretariat	OBJ 1.4
		Financial Audit 2014-2015-2016	Jawaher Al Mudhahki	Executive Committee/Secretariat	OBJ 1.4
		Annual report on finances	Jawaher Al Mudhahki	Executive Committee/Secretariat	OBJ 1.4
3	INQAAHE Regular activities	Managing the database of good practices		Membership and Member Services Committee	OBJ 3.3
		Revision/development of criteria for INQAAHE membership	Martin Strah	Membership and Member Services Committee /Secretariat	OBJ 2.2
		Evaluation of INQAAHE membership proposals	Martin Strah	Membership and Member Services Committee	OBJ 2.2
		Develop and announce calls for proposal for research and innovation	Susanna Karakhanyan/Martin Strah	Membership and Member Services Committee	OBJ 3.1
		Develop and announce calls for proposal for capacity building	Susanna Karakhanyan/Martin Strah	Membership and Member Services Committee	OBJ 3.1, 4.1, 4.2
		Finalization of the agreement for offering QAP	Marti Casadesús Fa	Executive Committee/Secretariat	OBJ 3.1, 4.1, 4.2
		Review of the QAP program	Anthony McClaran	Carol Bobby, Erika Soboleva + 1 external (TBC)	OBJ 3.1, 4.1, 4.2
		QAP announcement	Marti Casadesús Fa	Membership and Member Services Committee/Secretariat	OBJ 3.1, 4.1, 4.2

		Bid for hosting Forum 2020	Maiki Udam	Meetings and Events Committee/Secretariat	OBJ 1.1, 1.2, 2.1
		Call- Bid for hosting Conference 2021	Maiki Udam	Meetings and Events Committee/Secretariat	OBJ 1.1, 1.2, 2.1
		E-forums	Maiki Udam	Meetings and Events Committee	OBJ 1.1, 1.2, 2.1
		Plan and template for organizing and delivering webinars	Maiki Udam	Meetings and Events Committee	OBJ 1.1, 1.2, 2.1
		Conference 2017		Meetings and Events Committee	OBJ 1.1, 1.2, 2.1
		Preparatory activities for the Forum 2018	Eddy Chong	Forum Program Organization Committee	OBJ 1.1, 1.2, 2.1
		Revision of the procedures for forum and conference organization, including development of an agreement between INQAAHE and the host	Maiki Udam	Meetings and Events Committee/Executive Committee/Secretariat	OBJ 1.1, 1.2, 2.1
		INQAAHE Board elections 2018	Marti Casadesús Fa	Executive Committee/Secretariat	Operational
4	Projects	MPL Center concept note and operationalization plan	Carol Bobby	MPL Center Working Group	OBJ 4.1, 4.2, 4.4
		INQAAHE Impact study	Susanna Karakhanyan	Impact Study Working Group	OBJ 1.1, 1.3, 2.1, 2.3, 3.1
		GQAR	Jagannath Patil	GQAR Working Group	OBJ 1.1, 1.2, 2.1, 2.3
		GGP Promotion strategy	Franz Gertze	GGP Recognition Committee	OBJ 1.1, 1.2, 2.1, 2.3

		GGP Procedures Manual	Erika Soboleva	GGP Recognition Committee	OBJ 1.1, 1.2, 2.1, 2.3
		Mapping study on the QA developments all over the world	Susanna Karakhanyan	TBD	OBJ 1.1, 3.1
		Events resulting from the calls for proposals for capacity building	Maiki Udam	Meetings and Events Committee	OBJ 3.1, 4.1, 4.2
		INQAAHE Feasibility Study	Carol Bobby	Executive Committee/Carol Bobby	
		Review of QAP	Anthony McClaran	Carol Bobby/Erika Soboleva	
5	Visibility Promotion	Revision and constant update of the web-site	Pauline Tang/Secretariat	Communication and Outreach Committee/Secretariat	OBJ 1.1
		Newsletter	Pauline Tang /Eddy Chong /Secretariat	Communication and Outreach Committee/Secretariat	OBJ 1.1
		Quarterly Communiqué	Susanna Karakhanyan	President/Committees and Working Groups/Secretariat	OBJ 1.1
		GGP publication	Erika Soboleva	GGP Recognition Committee	OBJ 1.1
		UNESCO/INQAAHE/ICDE Conference 2018	Pauline Tang /Eddy Chong /Secretariat	2018CC	OBJ 1.1, 4.3
		Journal "Quality in Higher Education"	Secretariat	Membership and Member services Committee/Secretariat	OBJ 3.1
		Publication of occasional papers as a result of projects in Workpacakge 4	Anthony McClaran	Communication and Outreach Committee/Secretariat	OBJ 3.2

	Promotion of INQAAHE through social media	Pauline Tang	Communication and Outreach Committee/Secretariat	OBJ 1.1
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6	Quality Assurance	Quality plan -identify outcomes with each work package that will be monitored BASED ON THEIR TOR	Tashmin Khamis	Internal Quality Assurance Committee	Operational
		Develop and implement a Survey on the effectiveness of the events	Tashmin Khamis	Internal Quality Assurance Committee	
		Measuring effectiveness of the projects including ensuring improvement plans are in place by each work package based on the survey	Tashmin Khamis	Internal Quality Assurance Committee	
		Bi-Annual survey to the members on the INQAAHE effectiveness, expectations, challenges and needs	Tashmin Khamis	Internal Quality Assurance Committee	
		Annual reports from Committees and Working Groups	Tashmin Khamis	All Committees and Working Groups	
		Annual reports on INQAAHE performance	Tashmin Khamis	Internal Quality Assurance Committee	



<b>Committees</b>				
<b>Abbreviation</b>	<b>Name</b>	<b>Chair</b>	<b>Members</b>	<b>Invited/external</b>
EC	Executive Committee	Susanna Karakhanyan	PT, JAM, MCF	
MMSC	Membership and Member Services Committee	Martin Strah	SK, MU	
COC	Communication and Outreach	Pauline Tang	EC, FG	Lee Harvey, Jane Gentle, Viola Chan
MEC	Meetings and Events Committee	Maiki Udam	PT, JAM,ES,JP	
RC	Recognition Committee	Erika Soboleva-Franz Gertze	CB, MS	
IQAC	Internal Quality Assurance Committee	Tashmin Khamis	EC, ES,AMC	

<b>Working Groups</b>				
<b>Abbreviation</b>	<b>Name</b>	<b>Chair</b>	<b>Members</b>	<b>Invited/external</b>
MPLC	Marjorie Peace Lenn Centre	Carol Bobby	SK, TK, FG	
CR	Constitution Review	Pauline Tang	CB, ES, AMC	
2018 CC	2018 UNESCO/INQAAHE/ICDE Conference Working Group	Susanna Karakhanyan	EC, TK, MS, PT	
FPC	Forum 2018 Program Committee	Eddy Chong	TK,JP, MU, PT, SK	Vivek Gupta (TEC)
GQAR	GQAR Working Group	Jagannath Patil	JP, JAM,PT, MS	Hassmik Tortian (UNESCO)
IS	Impact Study Working Group	Susanna Karakhanyan	MU, TK, EC, MS	
FSIO	Feasibility study on INQAAHE operations	Carol Bobby	SK, JM, MCF, PT	To be invited
QAP	Review of the QAP program	Anthony McClaran	CB, ES	To be invited