**PRELIMINARY PROPOSAL FORM TO HOST THE INQAAHE CONFERENCE 2023**

Form filled in on (date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. Name of host agency and contact details |
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| 1. Proposed location of Conference 2023, including possible dates *(max 200 words)* |
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| 1. Motivation for hosting Conference 2023 (including a statement on how the Conference will enhance quality assurance in the country or region where your organization is located, as well as have a positive impact on INQAAHE *(max 200 words)* |
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| 1. Brief description of the organization’s experience with organizing similar events, along with information on the organization’s involvement with INQAAHE |
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| 1. Outline of staff resources and support for planning, organizing and managing the event |
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| 1. Travel considerations (ease of arrivals and departures to region, ease of obtaining Visas for entry, how barriers might be addressed, visitor attractions) |
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| 1. Relative cost for attendees (travel, hotel and food, etc.) |
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| 1. Other comments to share for consideration of this proposal |
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