



General Assembly Meeting Minutes

May 31, 2023, 16:45-17:45 ALMT (UTC +6), Astana

Agenda

Item
1 Opening of the General Assembly Meeting/Welcome notes
2 General Assembly Meeting Materials. Minutes for GAM 2022
3 President's remarks
4 INQAAHE Annual Report 2022 which includes the 2022 Financial Statements (<i>needs approval</i>)
5 INQAAHE Strategic Plan 2023-2027 (<i>needs approval</i>)
6 INQAAHE Membership Fees (<i>needs approval</i>)
7 INQAAHE Conference 2025 proposals to host (<i>needs approval</i>)
8 Update on INQAAHE Forum 2024
9 Introduction of the new INQAAHE Board
10 Other business to discuss
11 Adjournment

A recording of the session is available on [INQAAHE's YouTube Channel](#).

Development

1. Opening of the General Assembly Meeting/Welcome notes

INQAAHE's Chief Executive Officer opened the session and welcomed the membership as well as the new Board of Directors which were taking part in the meeting.

2. General Assembly Meeting Materials. Minutes for GAM 2022

Materials to be discussed during the meeting were shared with the General Assembly in advance, as stated in the Constitution. A QR code was shared during the meeting for members to comment and provide feedback onsite on the documentation discussed during the meeting.

3. President's remarks

The floor was given to Deborah Adair, INQAAHE President, who provided context on the recent changes and updates that were going to be presented during the meeting: independence and legal incorporation in Spain, diversification of funding sources, new Chief Executive Officer and increased staff capacity. Deborah Adair briefed the General Assembly on the required support for necessary changes to facilitate the organization's growth, along with an expanded provision of new services for the Network (such as ISG reviews, INQAAHE Talks and more). The President introduced a summary of the new five-year strategic plan that aims to strengthen the impact of quality on tertiary education.

4. INQAAHE Annual Report 2022 which includes the 2022 Financial Statements

Fabrice Hénard, the Chief Executive Officer of INQAAHE, delivered an overview of the Annual Report, emphasizing the current membership count and its regional distribution. Additionally, he highlighted INQAAHE's involvement in various events, including the INQAAHE Forum 2022 held in Mexico. He also provided insights into members who benefited from the INQAAHE Funding Scheme in 2022 and outlined the projects in which INQAAHE participated throughout the year. The presentation also highlighted the MPL committee, focusing on its activities such as the INQAAHE Talks. Additionally, the list of GGP-aligned member agencies was shared with the General Assembly, serving as an introduction to the newly developed International Standards and Guidelines (ISG). The presentation also outlined the activities conducted in 2022 to introduce these standards to the public and promote their adoption. The floor was then given to Anna Prades, INQAAHE Treasurer, to present a summary of the Financial Statements. Anna Prades reminded the membership that detailed information on the figures presented is available. The Treasurer also reminded the General Assembly of the change in terms of accounting since INQAAHE is now established in New Zealand and Spain. In general, the Network is in good financial position as shown by the positive result of 2022 and the state of INQAAHE bank accounts.

After presenting the Strategic Plan for 2023-2027, Fabrice Hénard introduced revisions to the 2023 and 2024 budgets and unveiled the newly developed 2025 budget. Anticipating increased revenue, improvements in membership fee collection were noted, along with the transition of GGP to ISG with a higher alignment fee. On the expense side, adjustments were made to salaries and professional fees. Overall, profits are projected for the upcoming years, except for 2023.

5. INQAAHE Strategic Plan 2023-2027

Fabrice Hénard outlined the advancements addressed by the new strategic plan in contrast to previous INQAAHE strategic initiatives. He elaborated on the design process of this document, provided a timeline highlighting significant milestones, and elucidated the primary objectives of the plan. Additionally, the presentation covered the five pillars of the strategic plan, namely sustainability, QA community, professionalization, trust, and research.

6. INQAAHE Membership Fees

The Chief Executive Officer introduced a proposal to raise membership fees by 15% in 2024 and to maintain this rate without any further increases for the subsequent five years. This adjustment aims to ensure adequate funding for INQAAHE and to support the development of the Network's activities in alignment with the Strategic Plan.

7. INQAAHE Conference 2025 proposals to host

Fabrice Hénard informed the General Assembly that three proposals had been received by member agencies: South Africa by the Council on Higher Education (CHE), Argentina by the National Commission for Evaluation and Accreditation (CONEAU), and Japan by the Japan University Accreditation Association (JUAA). All three prepared a promotional video of their proposal which was displayed during the meeting.

8. Update on INQAAHE Forum 2024

Simona Lache, on behalf of ARACIS, host of INQAAHE Forum 2024, provided a brief update on the arrangements for the event, sharing the theme and four sub-themes of the Forum.

9. Introduction of the new INQAAHE Board

New Board of Directors, including co-opted ones, were presented to the membership.

11. Adjournment

The meeting was adjourned until Q1 2024, when the first General Assembly Meeting for annual reporting will be held.

The documents the General Assembly needed to vote for this meeting for annual reporting were the following:

- Minutes of General Assembly meetings held in 2022:
 - GAM 1 on May 25, 2022
 - GAM 2 on June 8, 2022
- Annual Report 2022 (which also includes the Financial Statements 2022)
- Revised 2023 and 2024 budgets, and budget 2025
- Strategic Plan 2023-2027
- Membership fee update
- Proposals to host INQAAHE Conference 2025:
 - Council on Higher Education, CHE (South Africa)
 - National Commission for Evaluation and Accreditation, CONEAU (Argentina)
 - Japan University Accreditation Association, JUAA (Japan)

The voting period was open from June 9 until June 21, 2023, at 23:59 CEST (UTC+2).

The General Assembly approved all items with 39% of participation rate. The results of the voting are available on [INQAAHE's website](#).