

INQAAHE Annual Achievements 2020: Secretary's Report

General Assembly Meeting
26th of April, 2021

Dr. Martí Casadesús
INQAAHE Secretary



Outline



- ④ Permanent Secretariat

- ④ Operational Trends:

 - ④ INQAAHE Growth

 - ④ INQAAHE Outreach



Permanent Secretariat

- July 2020 - Request for Proposal (RFP) regarding the permanent and legal infrastructure of the Network:
 - consolidate legal and banking operations in a single country;
 - ensure maximum flexibility and minimal barriers in working with members, volunteers, and staff members across the globe;
 - facilitate accountability and good governance;
 - free policy operation of the Board;
 - appropriate legal infrastructure;
 - reasonably sustainable over time.

- November 2020 - After reviewing the four proposals received and interviewing the candidates, the Board voted to permanently establish INQAAHE in Barcelona (Spain) with the support of AQU Catalunya:
 - candidacy also have the support of the Government of Catalonia and the Government of Spain, and four more INQAAHE members: ACPUA (Spain), UNIBASQ (Spain), DEVA (Spain) and AQUA (Andorra)
 - structural changes will need to be implemented in order to reflect the new legal nature of the organization;
 - the transition process is expected to be completed by June 2021.



Permanent Secretariat



Headquarters



TIME OUT

THE BEST COOLEST NEIGHBORHOOD IN THE WORLD



We surveyed thousands and asked local experts to rank the greatest places right now for fun, food, culture and community



Permanent Secretariat



Facility costs

RUNNING WATER AND ELECTRICITY	MULTI-RISK INSURANCE	REPROGRAPHICS EQUIPMENT
732.85	771.43	347.14
WATER FOUNTAINS	RENTAL (YEAR 5)	MAINTENANCE
77.14	9,797.14	462.86
OFFICE SUPPLIES	BUILDING CLEANING	SURVEILLANCE AND SECURITY
192.86	1,234.29	1,542.86

Supporting costs 400 H

- COMMUNICATION UNIT**
 - SOCIAL MEDIA
 - MARKETING AND DESIGN
- ADMINISTRATION UNIT**
 - LEGAL SUPPORT
 - ADMINISTRATIVE SUPPORT
 - ACCOUNTING SUPPORT
- IT UNIT**
 - HARDWARE AND COMPUTER SYSTEM SUPPORT
 - SOFTWARE CONSULTANCY
- QUALITY ASSURANCE DEPARTMENT**
 - SUPPORT BY A SENIOR ADVISER

The average AQU's estimated hours would be 400, with an average cost of 14.400 USD (36 USD per hour). In case INQAAHE would need more support, the cost of AQU's involvement would be budgeted according to the gross hourly cost of AQU workers involved

FACILITY COSTS
15,158.57\$

SUPPORT
+ 14,000\$

29,159\$



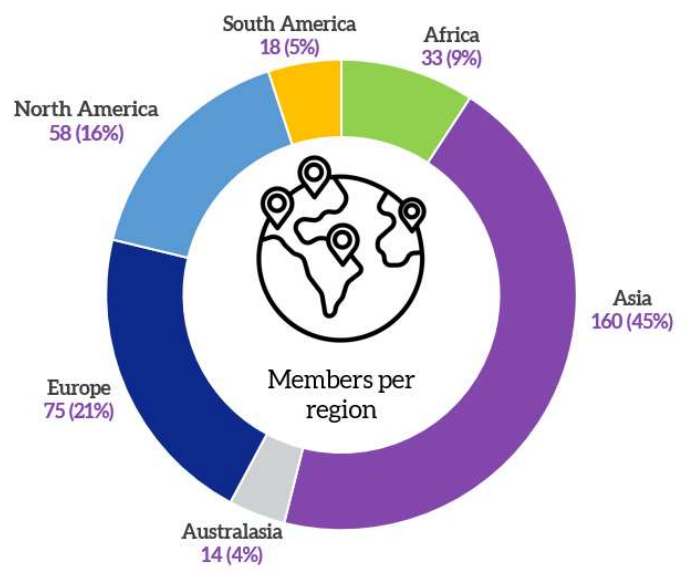
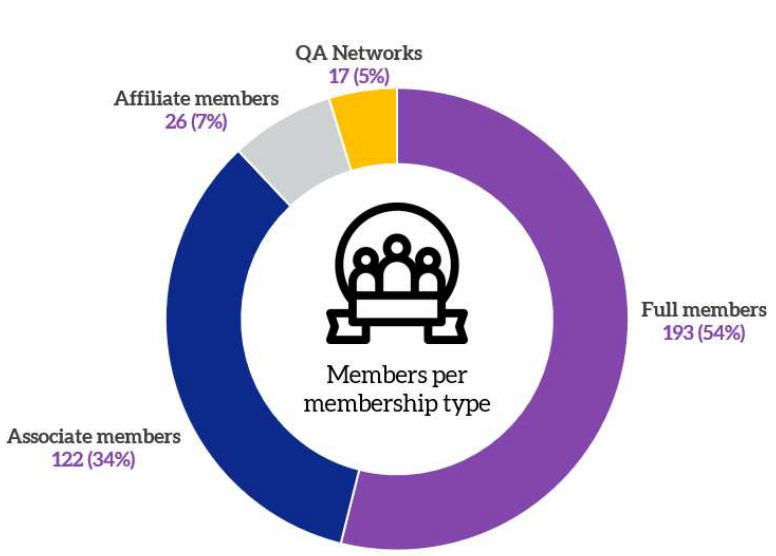
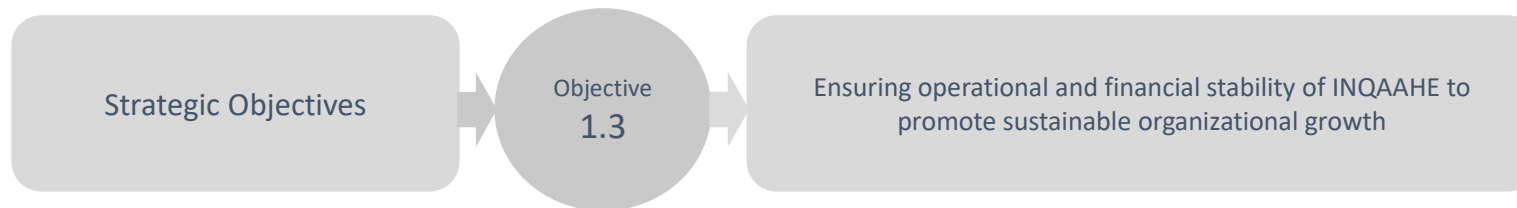
Permanent Secretariat

Future Steps

- Establishment of a delegation of the Network in Barcelona (Spain);
- Develop a contract with AQU Catalunya;
- Update of INQAAHE's Constitution:
 - To reflect the new structure of the Network: permanent Secretariat, Chief Executive Officer, etc.;
 - To comply with legal requirements;
 - To comply with New Zealand's regulations.
- Revise INQAAHE's by-laws to reflect these changes;
- Develop an Org Chart for the Secretariat supported by the respective functions and delegation of authority;
- Possibility to hire staff once the delegation is established.



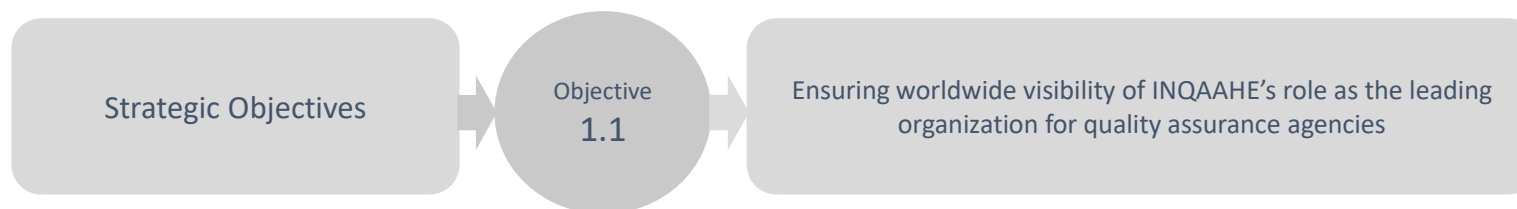
Operational Trends: INQAAHE Growth



- INQAAHE welcomed 20 new members during 2020
- 4 members discontinued their membership
- 46 members were removed due to pending payment invoices for many years (Close down / disappear)



Operational Trends: INQAAHE Outreach



• BULLETIN

- The Network's newsletter. Most of its content consists of contributions from member about their own activities
- 4 numbers issued during 2020 (March, June, September, December)

• JOURNAL

- *Quality in Higher Education* volume 26, by Taylor & Francis publishing house
- Started negotiations to provide online access to all INQAAHE members

• COMMUNIQUÉ

- The purpose of this communication is to provide an added measure of transparency and accountability to the membership
- Report circulated quarterly

