

General Assembly Meeting Minutes

March 27th, 2019, 16:00-17:30, Colombo

Agenda

Item	
1	Opening of the GA Meeting/Welcome notes
2	Tribute to Richard Lewis
3	Confirmation of quorum
4	Approval of the agenda for the GAM
5	Approval of Minutes 2018 General Assembly Meeting (Mauritius Forum)
6	President's and Secretariat's Report (<i>requires approval by the GA</i>)
7	Treasurer's Report (<i>requires approval by the GA</i>) <ul style="list-style-type: none">a) Review of Accounts 2018b) Budget 2020
8	CEO introduction
9	Future Events: INQAAHE 2021 Conference proposals (<i>requires approval by the GA</i>)
10	Future Events: INQAAHE 2020 Forum (Russia)
11	Any other business
12	Adjournment

Development

1. Opening of the GA Meeting/Welcome notes

The President and University Grants Commission's vice chairman, P.S.M. Gunaratne, informed the General Assembly how this year's meeting was going to be structured, how voting would work and the list of topics included in the agenda.

2. Tribute to Richard Lewis

A video tribute to the late Richard Lewis made of the contributions of the members was played. A minute of silence followed.

3. Confirmation of quorum

No minimum quorum was reached: only 45 full members and 9 associate members attended the General Assembly meeting. As per the new Constitution, a quorum of 25% is required in order to vote the annual report (President, Secretary and Treasurer's reports) and the proposal for INQAAHE's Conference 2021 location. Given that there are only 302 members (full plus associate) in INQAAHE's database, a minimum of 76 members is

needed; definitely not the amount that attended the meeting. Given that no quorum was reached, no documentation could be put to vote.

Martí Casadesús Fa informed the General Assembly that all voting would be done online during the first week of April.

4. Approval of the agenda for the GAM

The agenda was approved with no comment against it.

5. Approval of Minutes 2018 General Assembly Meeting (Mauritius Forum)

Mauritius' minutes were also approved unanimously.

6. President's and Secretariat's Report (*requires approval by the GA*)

Both Susanna Karakhanyan and Martí Casadesús presented their respective reports.

Questions were raised regarding the procedure to elect co-opted members as there was a feeling that there was no written rule about it. It was decided that there was no written rule regarding this specific procedure, indeed.

Given the lack of quorum, it was decided that both the President and Secretary reports were to be voted online in a week's time.

7. Treasurer's Report (*requires approval by the GA*)

Vivek Gupta Ramnarain, Treasurer of the network, presented INQAAHE's accounts and budget to the General Assembly.

In general, the members gathered there were concerned about the shortfall indicated in the budget. Some of them found concerning that INQAAHE had to commit to a deficit budget for a couple of years. Both the Treasurer and President clarified that this increase in the budgeted expenses were due to the introduction of the CEO position.

Some members understood the need of having a CEO and establishing more sources of revenue. Others members did not see a feasible plan in the next 5 to 10 years.

Vivek Gupta Ramnarain specified that the figures were projections and that, mainly, INQAAHE was being conservative.

Given the lack of quorum, it was decided that the Treasurer report (financial statements and budgets) was to be voted online in a week's time.

8. CEO introduction

Leah Matthews briefly introduced Crystal Calarusse. After that, the new CEO took the floor, introduced herself

and gave a speech.

9. Future Events: INQAAHE 2021 Conference proposals (*requires approval by the GA*)

Fabrizio Trifiro, delegate of QAA UK, only bidders to host INQAAHE Conference 2021, presented their proposal.

The General Assembly disagreed on the estimated entrance fee and overall cost of hosting an event in central London.

The Secretary informed the General Assembly that QAA's proposal would not be voted during the meeting but after they had submitted a revised version of their proposal (in two weeks' time).

10. Future Events: INQAAHE 2020 Forum (Russia)

AKKORK, host of INQAAHE Forum 2020, represented in Sri Lanka by Erika Soboleva, presented their proposal, more detailed than when it was accepted (during last year's Forum in Mauritius) including possible venues and entrance fees.

11. Any other business

No further topic was discussed.

12. Adjournment

The GAM was adjourned until the following year in Moscow, Russia.