

Quarterly Communiqué to the General Assembly

Quarter 1, 2019

This is Quarter 1 communiqué – January to March, 2019 – providing an update on the activities and achievements of INQAAHE. Overall, Q1 has been busy with the final arrangements related to the CEO's position, preparations for the INQAAHE 15th Biennial Conference in Sri Lanka, resolution of calls and preparations for the submission of the final manuscript of the INQAAHE Global Study to a publishing house.

ORGANISATIONAL ASPECTS

-  During Q1, arrangements were made to select the final candidate for the CEO position. Crystal Calarusse, the new INQAAHE CEO, was officially introduced to the network during this year's General Assembly Meeting in Sri Lanka. She will start her new position by end-April 2019.
-  Due to the revisions in the membership categories and introduction of a new one – *INQAAHE GGP Aligned Member* - the INQAAHE members qualifying for the new membership category were notified of the change in their status and the additional benefits.
-  During this quarter, INQAAHE Global Study has been further developed by all its contributors so that its final manuscript can be sent to a publishing house by the end of June. The regional reports on each of the seven regions – Africa, Asia-Pacific, the Arab region, Eastern Europe, Latin America and the Caribbean, Northern America and Western Europe – are completed and will form the empirical part of the Global Study.
-  During the Board meeting on the 28th of March, the Committees and Working groups were revised in line with the new Activity Plan 2019. See the table below for the new arrangements.
-  The new Activity Plan was developed in Q1 and will be made public in April 2019.

SERVICES TO THE MEMBERS

INQAAHE FUNDING SCHEME

Results of the IFS Calls for the 2018-2019 round were announced during this quarter. An approved budget for 2018 of USD 30,000.00 has been allocated to fund the INQAAHE Funding Scheme (IFS) Window 2 (Capacity Building) and USD 5,000.00 for IFS Window 3 (Research and Innovation) (see the approved [IFS Operational Manual 2017](#)).

Overall, 18 capacity building and 4 research proposals have been received. As the call states, 3 capacity building proposals and 2 research proposals were awarded.

QAP PROGRAMME

INQAAHE is offering a Quality Assurance Programme through two HEIs – University of Melbourne (language of instruction is English) and Open University of Catalonia (language of instruction is Spanish). Calls for the 2019 round were announced and granted during this quarter.

Overall, 10 applications were received. As the [call](#) states, 4 scholarships of up to USD 5,000.00 each were granted in total: 2 to the Graduate Certificate in Tertiary Education (Quality Assurance) at the University of Melbourne, and 2 to the Master’s degree on Quality Management and Evaluation in Higher Education at the Open University of Catalonia (UOC).

FUNDING FOR ATTENDING INQAAHE CONFERENCE 2019

Just like each year, INQAAHE has a limited budget allocated to assist its members from least developed countries to attend INQAAHE Conferences and Forums (up to USD 2,500.00 per application). The call was both announced and awarded during this quarter. 46 applications were received; 5 of them were funded to attend the Conference, members from Zimbabwe, Bangladesh, Pakistan, Bhutan and Vietnam.

INQAAHE CONFERENCE 2021 BID

A proposal to host INQAAHE Conference 2021, submitted by QAA UK, was received by the set deadline. The proposal was presented at the General Assembly meeting in Sri Lanka. The revised version will be circulated among the GA and an e-voting on the proposal will decide the venue for the INQAAHE 2021 Conference.

BOARD STRATEGIC INITIATIVE

A proposal developed by Dr Leah Matthews, Vice President of INQAAHE, was approved by the Board under window 1 of INQAAHE Funding Scheme (strategic initiatives). The project aims to establish a certified QA professional training program, a need that has been long identified.

EVENTS

[THE INQAAHE XV BIENNIAL CONFERENCE 2019](#)

The 15th INQAAHE Biennial Conference 2019 was hosted by the University Grants Commission (UGC), Sri Lanka. The conference theme was: *Quality Assurance, Qualifications, and Recognition: Fostering Trust in a Globalised World*. The conference was held in Colombo, Sri Lanka, from the 25th to 28th of March, 2019 at the Bandaranayake Memorial International Conference Hall (BMICH). Overall, both the pre-conference workshops and the Conference itself were a complete success: around 89 people were present during the workshops and nearly 300 delegates from 47 different countries attended the event.

35 papers and 9 posters were presented during the Conference. Previous INQAAHE Funding Scheme projects had also a chance to present their outcome and/or progress of their proposals during the event.

Voting of 2018 annual report and accounts will be done electronically since the minimum quorum to do so during the General Assembly Meeting was not reached in Sri Lanka.

NEW MEMBERS

Organisations and affiliates are only considered INQAAHE members when payment of their first annual membership fee has been received. The list of institutions whose membership application has been approved in the first quarter of 2019 is as follows:

ORGANISATION	MEMBERSHIP	COUNTRY
Board of Quality Standards (BQS)	Associate Member	Benin
University of Malakand	Associate Member	Pakistan
Dr. D. Y. Patil Vidyapeeth, Pune	Associate Member	India
Ahmed AlKuwaiti	Affiliate Member	Saudi Arabia
Accreditation of Chinese Collegiate School of Business Center (ACCSB)	Associate Member	China
International School of Medicine	Associate Member	Kyrgyz Republic
VNU Center for Education Accreditation (VNU-CEA)	Full Member	Vietnam
University of Kelaniya	Associate Member	Sri Lanka
University of the Visual & Performing Arts	Associate Member	Sri Lanka

COMPOSITION OF INQAAHE COMMITTEES, WORKING GROUPS and REGIONAL STANDING COMMITTEES

Given the discussion during March 28, 2019 Board Meeting, the following are the new arrangements for the Committees and Working Groups:

COMMITTEES				
Abbreviation	Name	Chair	Members	Invited/External
EC	Executive Committee	Susanna Karakhanyan	Leah Matthews (VP) Vivek Gupta Ramnarain (T) Martí Casadesús Fa (S) Crystal Calarusse (CEO)	N/A
MMSC	Membership and Member Services	Angela Yung-Chi Hou	Salim Ahmed Khan Susanna Karakhanyan Orla Lynch	Michael Bradshaw Vivek Gupta Ramnarain Karen Treloar
MEC	Meetings and Events	Crystal Calarusse	Erika Soboleva Susanna Karakhanyan	Karen Treloar Kate Whight (TEQSA)
COC	Communication and Outreach	Karen Treloar	Vivek Gupta Ramnarain Orla Lynch Salim Ahmed Khan	Kate Whight (TEQSA) Tom (TEQSA) <i>Jeanette Baird (editor)</i>
RC	Recognition	Erika Soboleva	Angela Yung-Chi Hou Leah Matthews Susanna Karakhanyan	Crystal Calarusse Michael Bradshaw
IQAC	Quality Assurance	Salim Ahmed Khan	Erika Soboleva Leah Matthews Vivek Gupta Ramnarain	Michael Bradshaw Mohamed Emran Hossain (DIU)

WORKING GROUPS

Abbreviation	Name	Chair	Members	Invited/External
MPLC	Marjorie Peace Lenn Centre	Leah Matthews	Susanna Karakhanyan Vivek Gupta Ramnarain Marti Fa Casadesus	Carol L. Bobby Meera AlMesmari (ADEK) Craig Thompson (THE-ICE) Eddy Chong (FAA)
FPC	2020 Forum Programme Committee	Vivek Gupta Ramnarain	Crystal Calarusse Leah Matthews Orla Lynch	Erika Soboleva
GS	INQAAHE Global Study	Susanna Karakhanyan	All Board members Chairing Regional standing Committees	Tashmin Khamis (Africa) Maiki Udam (Western Europe) Mary Catharine Lennon (Canada/NA) Ronald Brunton (the Caribbean) Judith Sharagon (LA) Dr. Badr Aboul-Ela (CAA, UAE) Dr. Tariq Al Sindi (Bahrain) Dr. Bassam Alhamad (Bahrain) Jianxin Zhang (Asia-Pacific) Lemka Ismailova (Eastern Europe)
GQAR	GQAR	Angela Yung-Chi Hou	Leah Matthews Erika Soboleva	Jagannath Patil (NAAC) Bastian Baumann (EQAA) Peter Wells (UNESCO) Maciej Markowski
QAP	Quality Assurance Graduate Programme	Anthony McClaran	Carol L. Bobby Erika Soboleva Karen Treloar	The WG agreed to complete the task Leo Goedegebuure (LH Martin Institute)

REGIONAL STANDING COMMITTEES

	Objectives	Members	Invited/External
Northern America	Purpose: to better understand the regional needs and undertake regionally customized projects to better meet the diversity of needs in terms of both external and internal quality assurance.	Leah Matthews	Joseph Vibert (ASPA, USA) Patricia O'Brien (NEASC, USA) Christopher Lambert (ACCSC, USA)
Latin America and the Caribbean	<ul style="list-style-type: none"> - Exploratory study on the specific needs of the regions - Developmental: capacity building based on the needs - Collecting and sharing most up-to-date information from the region to share with the members via the INQAAHE quarterly newsletter 	Michael Bradshaw	
Africa		Vivek Gupta Ramnarain	
Asia-Pacific		Angela Yung-Chi Hou	Jianxin Zhang (APQN, China)
		Karen Treloar	Eddy Chong (FAA, Malaysia)
Western Europe		Orla Lynch	ENQA
Eastern Europe (including Central Asia and Mongolia)		Erika Soboleva	
Arab Region		Susanna Karakhanyan (Acting)	Badr Aboul-Ela (CAA, UAE) Tariq Al Sindi (Bahrain) Bassam Alhamad (Bahrain)

ACTIVITIES 2019

Work packages	Activity/Timeline	Person or team in charge	Team
1. Planning, Policies & Procedures, Operations	Board's Procedures Manual	Executive Committee + Secretariat	Constitution Review Working Group
	Co-option of new directors	Executive Committee + Secretariat	Board of directors
2. Finances	Annual report 2018	Vivek Gupta Ramnarain	Executive Committee + Secretariat
	Financial statements 2018	Vivek Gupta Ramnarain	Executive Committee + Secretariat
	INQAAHE Financial Statements_Nz societies	Vivek Gupta Ramnarain	Executive Committee + Secretariat
	Revision of 20190 Budget and Finalization of 2020 Budget	Vivek Gupta Ramnarain	Executive Committee + Secretariat
	Invoicing 2019	Vivek Gupta Ramnarain	Executive Committee + Secretariat
3. INQAAHE Regular activities	Managing the database of good practices	Crystal Calarusse	Membership/Member Services
	INQAAHE membership fee: analysis and proposal	Angela Yung-Chi Hou	Membership/Member Services + Secretariat
	Evaluation of INQAAHE membership proposals	Angela Yung-Chi Hou	Membership/Member Services Committee
	Develop and announce calls for proposal for research and innovation	Angela Yung-Chi Hou	Secretariat + Membership/Member Services Committee
	Develop and announce calls for proposal for capacity building	Angela Yung-Chi Hou	Secretariat + Membership/Member Services Committee

Work packages	Activity/Timeline	Person or team in charge	Team
	Review of the QAP program	Anthony McClaran	Carol Bobby, Erika Soboleva + 1 external (TBC)
	QAP announcement	Marti Casadesús Fa	Secretariat + Membership & Member Services Committee
	Call - Bid for hosting Forum 2022	Crystal Calarusse	Meetings and Events Committee
	E-forums, workshops, trainings	Crystal Calarusse	Meetings and Events Committee
	Plan and template for organizing and delivering webinars	Crystal Calarusse	Meetings and Events Committee
	Forum 2020	Vivek Gupta Ramnarain	2020 Conference Programme Committee Working Group + Secretariat
	GGP reviews	Erika Soboleva	Recognition Committee + Conchita Herruzo
4. Projects	MPL Center: training external reviewers	Leah Matthews	MPL Center Working Group
	Development of a certification program	Leah Matthews	MPL Center Working Group
	Development of a database of experts to engage in the practice of GGP alignment, and to support capacity building and other developmental activities.	Leah Matthews	MPL Center Working Group
	GQAR	Angela Yung-Chi Hou	GQAR Working Group
	GGP Promotion strategy	Erika Soboleva	Recognition Committee

Work packages	Activity/Timeline	Person or team in charge	Team
	INQAAHE Global Study	Susanna Karakhanyan	Regional teams
	Review of QAP	Anthony McClaran	Carol Bobby + Erika Soboleva
	New Project based on the Board initiative: TEQSA - QAA Contract Cheating	Karen Treloar	
5. Visibility Promotion	Revision and constant update of the web-site	Karen Treloar	Secretariat + Communication & Outreach Committee
	Newsletter	Karen Treloar	Secretariat + Communication & Outreach Committee
	Quarterly Communiqué	Susanna Karakhanyan	President + Committees and Working Groups + Secretariat
	Journal "Quality in Higher Education"	Secretariat	Secretariat + Membership & Member Services Committee
	Publication of occasional papers as a result of projects (the outcomes of the Conference could be one of them)	Karen Treloar	Secretariat + Communication & Outreach Committee
	Promotion of INQAAHE through social media	Karen Treloar	Secretariat + Communication & Outreach Committee
6. Quality Assurance	Quality plan -identify outcomes with each work package that will be monitored BASED ON THEIR TOR	Salim Ahmed Khan	IQAC
	Develop and implement a Survey on the effectiveness of the events	Salim Ahmed Khan	IQAC

Work packages	Activity/Timeline	Person or team in charge	Team
	Measuring effectiveness of the projects including ensuring improvement plans are in place by each work package based on the survey (IFS, QAP, Scholarships)	Salim Ahmed Khan	IQAC
	Regular survey to the members on the INQAAHE effectiveness, expectations, challenges and needs	Salim Ahmed Khan	IQAC
	Annual reports from Committees and Working Groups	Salim Ahmed Khan	All Committees and Working Groups
	Annual reports on INQAAHE performance based on the analysis of the above.	Salim Ahmed Khan	IQAC